



Government of the People's Republic of Bangladesh
Prime Minister's Office
Governance Innovation Unit (GIU)



'Strengthening the Capacity of Public Administration for Achieving SDGs' (SCPA-SDG) Project

Job Opportunity at Governance Innovation Unit (GIU),

Prime Minister's Office, Dhaka

Request for Expressions of Interest (REoI)

Memo No-03.03.2690.093.07.053.20-787

Date-1st October, 2020

GOVERNMENT OF THE PEOPLE'S REPUBLIC OF BANGLADESH		
1	Ministry/Division	Prime Minister's Office
2	Agency	Governance Innovation Unit (GIU)
3	Client Name	Governance Innovation Unit (GIU)
4	Client Code	Not used at present
5	Client District	Dhaka
6	Expression of Interest for Selection of	Individual Consultant (Maintenance & Administration)-1, Individual Consultant (Logistics)-1, Individual Consultant (Documentation)-1
7	EOI Ref No	03.03.2690.093.07.053.20-784 03.03.2690.093.07.053.20-785 03.03.2690.093.07.053.20-786
8	Date	1 st October, 2020
KEY INFORMATION		
FUNDING INFORMATION		
10	Source of Funds	GOB
11	Development Partners (if applicable)	Not Applicable
PARTICULAR INFORMATION		
12	Project / Programme Code (if applicable)	224234900
13	Project / Programme Name (if applicable)	"Strengthening the Capacity of the Public Administration for Achieving Sustainable Development Goals" (SCPA-SDG)
14	EOI Closing Date and Time	22 nd October 2020, 5.00 pm, Bangladesh Standard time.
INFORMATION FOR APPLICANT		
16	Brief Description of Assignment	Please visit GIU website for the full Terms of Reference (ToR) www.giupmo.gov.bd
17	Qualification and Experience	Name of the Post : Individual Consultant (Maintenance & Administration), EoI No-784 Number of Post: 1 Duration: From the contract signing date to June 2021 Age: The maximum age on 1st October, 2020 is 35 years. Qualifications: 1. The candidate must be a citizen of Bangladesh (by birth). 2. Must have a Bachelor degree in any discipline. Candidates having Master's degree will be given preference. 3. Candidates having 1 year working experience in any private/public organization or project will be preferred.



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		<p>Name of the Post : Individual Consultant (Logistics) EoI No-785 Number of Post: 1 Duration: From the contract signing date to June 2021 Age: The maximum age on 1st October, 2020 is 35 years.</p> <p>Qualifications:</p> <ol style="list-style-type: none">1. The candidate must be a citizen of Bangladesh (by birth).2. Candidates having BSc Engineering degree are required. Electrical and Electronic/ Computer Science & Engineering will be preferred.3. Candidates having work experience in any private/public organization or project will be preferred. <p>Name of the Post : Individual Consultant (Documentation), EoI No-786 Number of Post: 1 Duration: From the contract signing date to June 2021 Age: The maximum age on 1st October, 2020 is 35 years.</p> <p>Qualifications:</p> <ol style="list-style-type: none">1. The candidate must be a citizen of Bangladesh (by birth).2. Candidates having Master's degree are required. Library Science/Development Studies/ Public Administration/Political science will be preferred.4. Candidates having research experience (thesis writing) will be preferred.3. Candidates having work experience in any private/public organization or project will be preferred.
18	Other Details (if applicable)	<p>The following conditions must be followed in the submission of the initial proposal:</p> <ol style="list-style-type: none">1. Appointment to the said post is entirely temporary and will expire as soon as the contract expires.2. Two passport size colored photographs and photocopy of relevant certificates/papers have to be submitted along with the filled prescribed application form.3. The last date of submitting the EoI is 22nd October 2020, 5.00 pm, Bangladesh Standard time.

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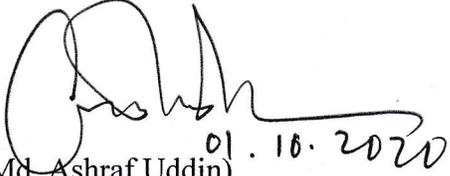


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		<p>Applicants can deliver their application by post, courier service or e-mail to the address, "Director General and Project Director, SCPA-SDG Project, Governance Innovation Unit, Prime Minister's Office. Old Parliament Building, Tejgaon, Dhaka-1215." E-mail-dggiu2020@gmail.com</p> <p>4. The evaluation committee will consider the educational qualifications, working experience and suitability for the selection of candidates.</p> <p>5. Candidate's candidature will be cancelled if any information provided by the candidate or submitted documents are proved to be fake, false or forged.</p> <p>6. The Authority reserves the right to reduce / increase / cancel the number of posts mentioned in the recruitment notification.</p> <p>7. The decision of the authority regarding the appointment will be final.</p>
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CLIENT DETAILS

21	Name of Official Inviting EOI	Md. Ashraf Uddin
22	Designation of Official Inviting EOI	Director General and Project Director, SCPA-SDG Project
23	Address of Official Inviting EOI	Governance Innovation Unit, Prime Minister's Office. Old Parliament Building, Tejgaon, Dhaka-1215.
24	Contact details of Official Inviting EOI	Tel. No. +88-02-55029621 e-mail dggiu2020@gmail.com
25	The Client reserves the right to reject all EOI's	


(Md. Ashraf Uddin) 01.10.2020

Director General and Project Director,
SCPA-SDG Project
Governance Innovation Unit,
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